

The Bagel Festival
Vendor Application
Sunday, August 11, 2024

Bagel Festival Food Truck Vendor \$400.00
(Food Truck space is 2 10'x10' spaces)

Bagel Festival Food Vendor \$200.00
(1 10'x10' space)

Bagel Festival Merchandise Vendor \$165.00
(1 10'x10' space)

Bagel Festival Non-Profit Vendor \$135.00

Bagel Festival Non-Profit FOOD Vendor (Preparing food for sale on site that day.) \$200.00
(1 10'x10' space)

Business Name _____

Business Contact _____

Representative who will be onsite at the festival _____

Address _____

City _____ State _____ Zip _____

Business Phone _____

Cell Phone _____

E-mail _____

Web site _____

Previous Bagel Festival Vendor yes or no

List all types of items (food and or merchandise) for sale at the festival or specific information/exhibit item or product (attach additional sheets if necessary). If the item is not listed on this application, you will not be allowed to sell or display it at the fair. The fair reserves the right to limit the number of vendors with similar items. All items will be under review. We do not want to have too many of the same thing sold as it will decrease everyone's sales during the fair. Vendors may only sell items which are listed on the application and have previously been approved.

Are you willing to have your name and contact information shared with the directors of other local fairs? _____ Yes _____ No

RELEASE OF LIABILITY AND WAIVER AGREEMENT

I, (print name) _____, AGREE TO THE FOLLOWING:

That I am over eighteen years of age, and that I have read and understood this Release of Liability and Waiver Agreement.

That I hereby waive, release and discharge from any and all claims or liabilities for death, personal injury, property damage, theft, or damages of any kind, whether or not attributable to the negligence of The Bagel Festival and/or any agents, successors, assigns, or employees of The Bagel Festival.

That I do hereby agree to indemnify and hold The Bagel Festival and/or any agents, successors, assigns, or employees of The Bagel Festival from and against any and all damages, losses, liabilities, obligations, penalties, claims, litigation, demands, defenses, judgements, suits, proceedings, costs, disbursements, or expenses of any kind or nature whatsoever (including, without limitation, attorney's fees and experts fees and disbursement) which may at any time be imposed upon, incurred by or asserted or awarded against The Bagel Festival and/or any agents, successors, assigns, or employees of The Bagel Festival which relates to or in any way arises out of acts or omissions connected to The Bagel Festival regardless of whether or not said acts or omissions were made by myself, my guests, or any vendors employed by myself in connection with my use of the facilities of The Bagel Festival.

Signature _____

Date _____

Printed Name _____

Business Name _____

INDEMNITY AGREEMENT

I, (print name) _____, AGREE TO THE FOLLOWING:

The use and reproduction of any and all photographs and/or video clips taken of me in any form whatsoever for use in the The Bagel Festival newsletter, brochures, flyers, and websites, and in any other publications produced for the The Bagel Festival.

The use of my name in any form whatsoever for use in the The Bagel Festival newsletter, brochures, flyers, on websites, and in any other publications produced for The Bagel Festival.

I have read this document and am fully aware of the content and implications, legal and otherwise.

Signature _____ Date _____

Printed Name _____

Business Name _____

Rules & Regulations

Set Up/Break Down

1. All vendors must sign in at vendor check-in, located at East Broadway prior to setting up. An official will direct you to your space as needed.
2. Set up will be available from 6:00 am – 8:00 am. All vehicles must be removed from the festival area by 8:00 am. Late arrivals will not be allowed to set up and you will forfeit your application fees.
3. You must be ready to open your booth 10 minutes prior to the festival's opening.
4. Vendors must unload their vehicles completely and move/park their vehicle before setting up their booth.
5. All vendors are expected to remain during specified times barring medical emergencies. If you cannot be open during the required times, please do not submit an application.
6. Please come prepared to stay open until 4:00 pm. For obvious safety reasons, vendors cannot bring their vehicles into the fair area until all patrons have cleared the area.
7. Vendors cannot move their vehicles into the festival area for loading until their booth area is completely packed and sitting on the side for quick loading after 4:00 pm.
8. All exhibitors/vendors are responsible for disposing of their own waste. Each exhibitor shall clear their space of all trash at breakdown.

Parking

1. No vehicles, except food trucks and fair vehicles, may remain on Broadway. No vehicle or trailer will be allowed in the exhibition area during fair hours.
2. Vendor parking is available in designated lots.

Vendor Specific Regulations

1. We prefer each vendor to sell a bagel related item.

Additional Vendor Rules

1. Display Area: Display areas are an average of 10-feet wide by 10-feet deep.
2. Vendors must provide their own display set-up: tent, panels, tables, chairs, etc. Tents or coverings must be self-supporting. Drilling or puncturing ground or asphalt surfaces is strictly prohibited.
3. Tent Weights: The fair requires that all vendors must use a tent and all tents must be properly weighed down. Please check for weather conditions. No ground stakes are permitted.
4. No generators are allowed to be used in the fair area with the exception of food trucks.
5. Electricity and Wi-Fi is not provided.
6. Displays must be professional and aesthetically pleasing. Handwritten signs must be neat and attractive.
7. Vendors must post prices in a legible manner and in a visible place within their booth.
8. Reselling or subleasing booth space is not permitted. You may not share a space with another vendor.

9. Vendors are expected to keep the area around their booth clean and litter free. Walkways must be kept clear for visitors and emergency personnel. Booths must be clean at all times. All vendors are responsible for removing their own trash.
10. All business activity must be confined within the designated rented space only. No distribution, canvassing, flyers, or vending of any kind may be done by strolling through the fairgrounds.
11. The Fair Committee reserves the right to cancel any vendor agreement/partnerships/sponsorship at any time, for any reason.
12. The Fair and its organizers do not warrant or guarantee any particular results of the Fair, nor does it guarantee a particular number of attendees or exhibitors.
13. All vendors are responsible for filing their own taxes with the state. All persons, companies or organizations renting booth/concession space do so as independent contractors and not as employees or agents of the Fair or its management herein, and as such assume all responsibility for withholding taxes, Social Security, State taxes, Public liability and Worker's Compensation Insurance and also assume responsibility for insurance coverage to, from, and during the Fair and for accident or injury to himself and/or his equipment.
14. Pets are not allowed on the fairgrounds, however: officially designated "service animals" are permitted.
15. Vendors and all employees must be properly attired at all times.
16. All booths must be manned at all times during the fair.
17. Megaphones and electronic amplification are not permitted. No radios, tape players, offensive noise, or distractions are permitted in booth spaces. Common courtesy to event attendees, volunteers, and fair personnel is expected of all participants.
18. No bikes, scooters, skateboards, or roller blades are permitted.
19. Smoking is not allowed on the premises.
20. Alcoholic beverages and/or drugs and/or drug paraphernalia are not permitted on the property. Vendors will not be allowed to consume, serve, or sell alcoholic beverages of any kind on fair property. Vendors are not permitted to bring alcohol on the premises.

Any violation of the rules and regulations stated above will exclude vendors from participating in future shows and may result in the loss of exhibit space without a refund. Your request to exhibit or sell will imply acceptance of these rules and regulations. Vendors who do not abide by our rules may be asked to leave and will not receive a refund.

Food Vendors: Food vendors are responsible for obtaining all proper food permits from the Department of Health. Food permits are to be displayed on the day of the event.

SUBMIT YOUR APPLICATION FOR APPROVAL