

# 2025 Bagel Festival Vendor Application

Event Date: Sunday, August 10, 2025

## Vendor Categories and Fees

Food Truck Vendor: \$500.00 (Space: 2 x 10'x10') x \_\_\_ = \_\_\_\_\_

Food Vendor: \$250.00 (Space: 1 x 10'x10') x \_\_\_ = \_\_\_\_\_

Merchandise Vendor: \$190.00 (Space: 1 x 10'x10') x \_\_\_ = \_\_\_\_\_

Profit Vendor: \$150.00 (Space: 1 x 10'x10') x \_\_\_ = \_\_\_\_\_

Non-Profit Food Vendor: \$250.00 (Space: 1 x 10'x10') x \_\_\_ = \_\_\_\_\_

TOTAL: \_\_\_\_\_

## Vendor Information

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

On-site Representative(s): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Previous Bagel Festival Vendor: \_\_\_ Yes \_\_\_ No

Share contact information with other local fair directors: \_\_\_ Yes \_\_\_ No

PAYMENT METHOD CREDIT CARD TOTAL \$ \_\_\_\_\_

Credit Card #: \_\_\_\_\_

Exp. Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ CVC Code: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Today's Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

CHECK ENCLOSED: TOTAL \$ \_\_\_\_\_

Mail to: Sullivan County Chamber of Commerce, 196 Bridgeville Rd Suite 7, Monticello NY 12701

**Items for Sale:** (Please attach additional sheets if necessary)

List all items (food and/or merchandise) for sale. Items not listed will not be allowed for sale so please be specific. The festival reserves the right to limit the number of vendors with similar items.

Item	Price

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**Application Requirements**

- All applications must be received **one month** before the event.
- Only completed applications with signatures, the Release of Liability and Waiver Agreement, the Indemnity Agreement, and payment will be accepted.
- Make checks payable to **Sullivan County Chamber of Commerce**. A \$35.00 charge will be assessed for NSF returned checks.
- Incomplete applications will not be considered. Late applications will incur a \$25.00 upcharge and be put on a waiting list.
- Please note that this is a juried event. Submission of an application does not guarantee acceptance. Vendors who are not selected will be placed on a waiting list and will be notified if an opportunity arises.
- **This event is rain or shine.** No refunds will be given.

**Contact Information**

For more information, contact The Bagel Festival at **845.791.4200** or **office@catskills.com**.

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**Acknowledgment and Agreement**

Please Check Box: I have read the **Vendor Rules and Regulations** and agree to abide by them. *(All Rules and Regulations are listed below. Please keep a copy for your records.)*

**Signature:** \_\_\_\_\_ **Printed Name:** \_\_\_\_\_

**Business Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**Release of Liability and Waiver Agreement**

I, (print name) \_\_\_\_\_, agree to the following:

- I am over eighteen years of age and have read and understood this Release of Liability and Waiver Agreement.

- I waive, release, and discharge any claims or liabilities for death, personal injury, property damage, theft, or damages of any kind, whether attributable to the negligence of The Bagel Festival and/or its agents.
- I agree to indemnify and hold The Bagel Festival and/or its agents harmless from any damages, losses, liabilities, obligations, penalties, claims, litigation, demands, defenses, judgments, suits, proceedings, costs, or expenses of any kind arising from my participation.

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Business Name: \_\_\_\_\_ Date: \_\_\_\_\_

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## Indemnity Agreement

I, (print name) \_\_\_\_\_, agree to the following:

- Use and reproduction of photographs and/or video clips taken of me for The Bagel Festival's use in newsletters, brochures, flyers, websites, and other publications.
- Use of my name for The Bagel Festival's promotional materials.

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Business Name: \_\_\_\_\_ Date: \_\_\_\_\_

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## Rules and Regulations

### Setup and Breakdown

- Vendors must sign in at Pleasant Street/East Broadway vendor check-in before setup. An official will direct you to your assigned space.
- Setup: 6:00 am – 8:00 am. Vehicles must be removed by 8:00 am.
- Late arrivals will not be permitted to set up and you will forfeit your application fee.
- Booths must be ready 10 minutes prior to opening. Vendors must remain open until 4:00 pm.
- Vehicles may only return after 4:00 pm once the area is cleared.
- All exhibitors/vendors must dispose of their own waste and ensure their space is cleared of all trash at breakdown. **Vendors who fail to do so will not be permitted to participate in future events.**

### Parking

- No vehicles allowed in the exhibition area during fair hours, except food trucks and fair vehicles.
- Vendor parking is available in designated lots.

### Vendor Specific Regulations

- Vendors are encouraged to sell bagel-related items.
- Display areas average 10'x10'. Vendors must provide their own setup (tents, tables, chairs, etc.). No ground stakes.
- Tent Weights: All vendors are required to use a tent, and all tents must be properly weighed down. Please ensure your tent is secured according to the weather conditions.
- No generators allowed, except for food trucks. Generators must have a noise shield.
- No electricity or Wi-Fi provided.
- Displays must be professional. Prices must be posted visibly.
- No subleasing or sharing of booth space.

### **Additional Rules**

- Vendors must maintain a clean area. Walkways must be clear.
- All business activity confined to rented space. No strolling sales or distribution.
- No generators are allowed to be used in the fair area with the exception of food trucks.
- The Fair Committee reserves the right to cancel agreements at any time.
- The Fair and its organizers do not warrant or guarantee any particular results of the Fair, nor does it guarantee a particular number of attendees or exhibitors.
- Vendors are responsible for their own taxes and insurance.
- No pets, except service animals.
- Megaphones and electronic amplification are not permitted. No radios, tape players, offensive noise, or distractions are permitted in booth spaces.
- No bikes, scooters, skateboards, or roller blades are permitted.
- All booths must be staffed at all times.
- No smoking, alcohol, or drugs on the premises.

### **Food Vendors**

- It's your responsibility to obtain and display proper food permits from the Department of Health.

**Submit your application for approval.**